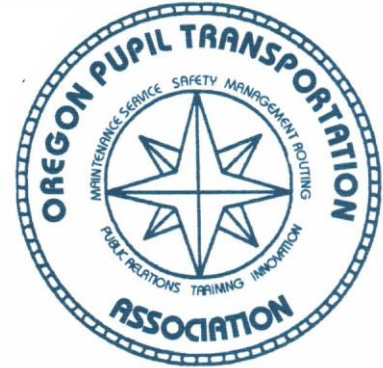


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## State Board Meeting Minutes February 6, 2009 Salem, Oregon

Opening:

Meeting called to order by President, Robin Biden, at 11:10 a.m.

### **MEMBERS PRESENT:**

Robin Biden-President; Chris Ellison-President Elect; Mic Shields-Past President; Denice Blake-SW Chapter Rep.; Carl Salstrom-SW Vice President; Mary Conger-NW Chapter President-Elect; Steven Huillet-Officio Member; Doug Fedderson-Director at Large; Marty Hopper-SW Chapter Representative; and Kathy Houck-Executive Secretary.  
A quorum present with 7 members

### **Minutes taken by Mary Conger**

#### **A. Approval of Minutes.**

The previous minutes were approved with the correction of Keith Wright's title as guest. Motion to accept minutes as read with correction, by Chris Ellison; seconded by Mic Shields.

#### **B. Financial Report: Read by Kathy Houck**

Banking 07/01/08-02/05/09

Income: \$7,039.36

Board Expenses: \$841.98

Conference Expenses: \$12,353.76

Poster Contest: 586.30

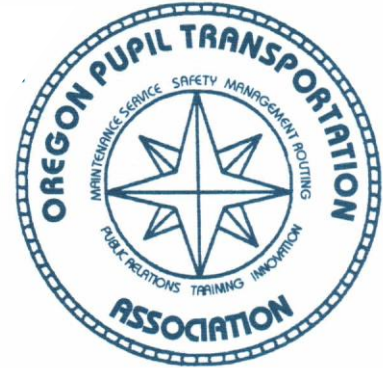
Travel, Meals: \$1,291.69

Total Expenses: \$15,073.73

Overall Total: \$-8,034.37

Note: This deficit amount is due to pre-payment required for securing the Valley River Inn for the 2009 OPTA Conference.

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Motion to accept Financial Report as read, by Chris Ellison; Seconded by Doug Fedderson. Approved by all.

**C. Chapter Reports:**

**a. Northwest Chapter-President-Elect, Mary Conger**

Northwest Chapter Meeting  
Village Inn ~Tualatin  
Wed. February 18, 2009 at 11:00 a.m.

**Winter Workshop:**

Monday, March 16, 2009  
Crowne Plaza, Lake Oswego  
8 a.m. to 1 p.m.  
Continental Breakfast and Lunch Provided  
Topics include: Robert's Rules of Order-American Style;  
Non-School Miles and the Fuel Tax  
Student to Student Harassment~ Transportation Response Planning

**Discussed the possibility of adding Timed Events at the Regional Safety Exercise.**

This brought up discussion at the current meeting of the steps required for implementing this through the Safety Exercise Rules Committee. The Chapter Rules Committee would consist of the Chapter President, Safety Exercise Committee Chair, and Head-Judge. The two chapters would combine including the State Safety Exercise Chair and an ODE Representative to form the Rules Committee for the State Safety Exercise.

**Summer Workshop**

School bus Driver's Workshop  
Oregon City High School  
August 11th ~14th, 2009  
Schedule: work in progress

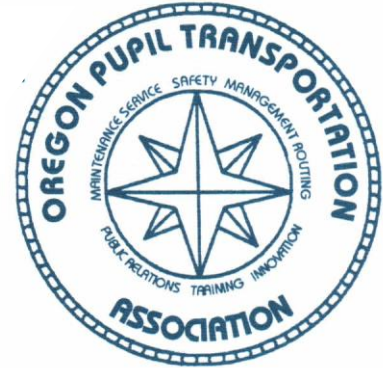
**S. Willamette Chapter: President, Chris Ellison**

SW Chapter Meeting  
Tuesday February 10th~11:00 a.m.  
Winter Workshop committee Meeting 12:00 p.m.

**Winter Workshop**

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“Attitude, Distraction Disaster”

Saturday, February 21, 2009

West Albany High School

7:30 am to 3:30 pm

Location had to be changed from Cascade High School to West Albany High School, due to the Turner Fire Chief not being “on board” with the scheduling. Unfortunately, plans were made with people that were not in charge of the decision- making.

Albany Fire Department was absolutely interested in the training opportunity, but it had to be within their jurisdiction, or fire district. With the change of location, Albany Fire Department is willing to help with whatever is needed. Also the neighboring EMS agencies in Tangent, Scio, Philomath, and Corvallis, were excited with the training opportunity.

Life Flight will still be involved with mock drill.

The S. Willamette Chapter wants it to be known that Cascade High School was very accommodating, and regrets the need for the change.

Chris Ellison wants to be sure the agencies that “came to the rescue” with the change of venue, be acknowledged.

An announcement needs to go out for the change of location.

Some projected attendance: About 100 from Salem; thought 50 from NCSD #12 – actually closer to 32; 53 from Greater Albany, and Hillsboro will have attendees also. Registrations are being sent to Tom Saddler.

Discussion of attendance affected by budget cuts.

Chris Ellison shared that Greater Albany was paying for registration, but not 6 hours of time.

Mary Conger shared that T.J. Crockett came up with using Tuition Reimbursement funds, from our district, which usually are not utilized. The expenses in the past have come from the transportation budget.

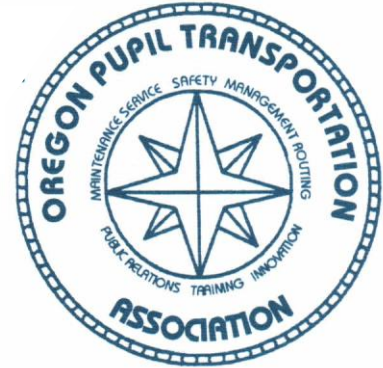
The speakers for the workshop are arranged, and have been notified of change of location. The use of cameras and video cameras are O.K.

Derek Cox from ODE, did the video- taping, and a professional DVD will be available to all Transportation facilities. This will go along with a Training Module.

Steven Huillet and Craig Pruitt are working on developing a Power Point Training Program.

The DVD will also be made available to the EMS and Railroad agencies involved.

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The “Six -Minute Video” is very powerful. Will show video at the next Winter Workshop Committee meeting on Tuesday February 10th, at noon.

**d. COMMITTEE REPORTS:**

**Conference Committee-Marty Hopper**

January meeting was cancelled due to no need to meet.

Requests for interested topics for shop personnel, they would like to see offered.

The suggestion that small districts work with larger districts to learn the bus inspection process.

Steven Huillet shared that he taught a 4- hour class on the bus inspection process, a few years back.

Important topics include the new emission standards coming in 2010, and the handling of Urea fluid. Possible class for drivers at the summer workshop on understanding the dash light symbols for the new emissions.

Suggested class on Video Camera installation and maintenance.

No theme selected as of yet. Possible “Survivor Northwest”.

Speakers for the conference are requesting 50% down, due to the economy. In turn, the board would like to know if they are providing handouts printed ahead of time, and what their copying, and audio/ visual needs are.

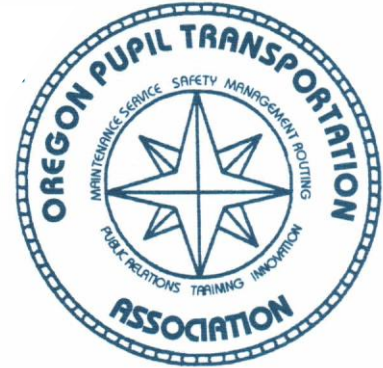
2009 OPTA Conference  
June 22~25th ~ Noon  
Valley River Inn~ Eugene

Speakers: Tentative  
Dan Tripp~ from Seattle  
Fees: \$3,000+mileage+1 night lodging

Steven Fulmer~ “Life Quest Mapping”  
John Irving: Keynote + 2 breakout sessions. “Hilarity Therapy”  
“Bounce Back with...”Overcoming  
“Taming the Beast: Making Stress Work For You

Request for Drug and Alcohol Suspicion Recognition Training- And to make sure it is Certified. Possible instructor: Joanna Wolfgang. Must include confidentiality training to

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be able to award Certificate

Keith Wright of Portland Public Schools is organizing the Trade Show, and has the list of vendors. If you know of a vendor that wants to be involved, contact Keith Wright  
NAPA will be involved with the trade show this year.  
Also looking for any vendor donations

The need to attract people to the Venue  
Possible, hypothetical Breakout Sessions-“Tips and Tricks to Survive a Down-Turning Economy”; “Surviving Political Turmoil”

Question: When should registrations go out? Costs and registration fees will be the same as last year. Still not sure what meals will be included with registration.

Request for Conference agenda. Some districts need to submit with request for funds.  
Possible Themes: “Surviving the New Economy”  
Budget Crunch: ”The Most Economic Form of Transportation”

**e. Poster Contest: Mary Conger**

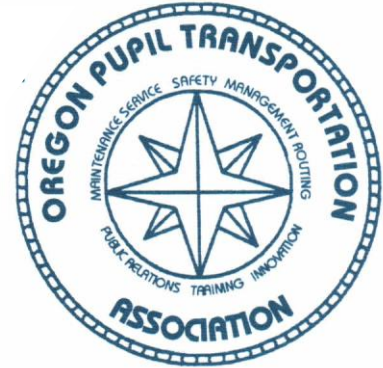
Steven Huillet reported that he sent the Poster Flyer out to all the elementary school principals.

The Poster Flyer was passed around, and Robin Biden requested that the flyer be sent out to all Transportation facilities, and Steven Huillet said he would take care of that, through the Superintendent’s Update newsletter. Jean Frazey, NW Chapter secretary will see to it that a posting and a link to the Poster Contest flyer, gets on the OPTA website.

**f. State Safety Exercise: Doug Fedderson**

May 30th  
“Old” Wal-Mart -close to Fairgrounds  
May 30, 2009  
Redmond, Oregon  
Contestant Fees: ??? May remain the same as last year  
No Cost for facility  
No restrictions on cooking on grounds

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will have access to the building, but may bring in Porta-Potties  
Motor homes or RVs???- Yes. Large parking lot in back of building.

**g. Audit Report: Kathy Houck**

Finished with correction from Debbie Wright  
Due February 15th. May need an extension.

**h. Legislative Report: Steven Huillet**

Senate Bill 46: Changes Oregon Department of Education's policy regarding "who must be fingerprinted." Passed with a unanimous vote.

House Bill 2562: "Length of School bus"

Buses built to 40'3" can't be sold in Oregon

818.080(19) a school bus or school activity vehicle may exceed the maximum length established, if the vehicle is not more than 45 feet long.

Motor homes up to 45 feet.

**Discussion:**

**Stop Arm Issue: 4" alternating light (or) strobing light, statute**

Regulation-"length of strobe" in student load light-double flash or alternating, meets federal standards. There was a complaint that the caused an epileptic seizure.

Strobe on Top of vehicle? Are they legal? If regulation doesn't say it's allowed, it may not be unless you obtain a variance. Wire through 4-way flashers.

Garbage trucks not authorized. Emergency vehicles only.

OSEA, OEA, and AFT: Requesting OPTA's support for a limitation of length of time a school bus can be kept in service. The recommendation is 15 years and are they trying to push through the Oregon Legislature.

Position Letter regarding this: NASDPT.

Can pose a real hardship for some school districts.

Some vehicle types and manufacturers, have a longer life.

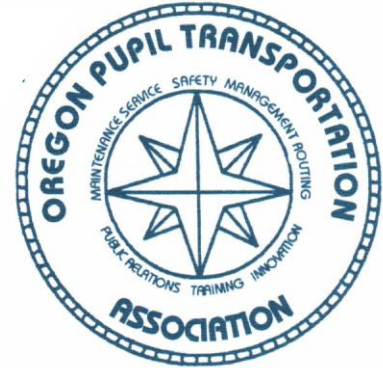
Cost breakpoint is about 16 years.

It was noted that most responsible School Districts have a replacement plan

Noted that Eugene has an eleventh year replacement plan with Springfield having a similar plan.

Salem/Keizer has an average 15- year replacement plan for large buses, and 10 year with

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small buses.

Bend/La Pine has a 20 -year replacement plan.

Denice Blake believes it is important to have some plan in place due to accident in Bend/LaPine with a stress fracture in steering arm. Students were on board.

Reminded there is 70% reimbursement for bus replacement.

Audit Report-EcoNorthwest -Senate Committee

Stake holder's Response-Further Action from ODE

Steven will e-mail Board members

Question: How do we support Steven in new position with his previous position unfilled?

Received unpaid outstanding registrations from NW Chapter 2008 Summer Workshop.

It's been past practice that ODE sends letters to district that have not paid. Some districts use it as a "statement" for billing purposes. The board's recommendation is to send unpaid registrations back to the NW Chapter treasurer.

Conference Scheduling: Tech program

Request for class topics for mechanic education

Working on Speakers-75% secured

**i. NAPT Conference: Things to consider:**

Welcome Gift Bags, Door prizes, info or donations from Chamber of Commerce; business connections; donations.

Bob Riley-Director of the NAPT Conference

Susan Castillo, Superintendant of Pupil instruction will speak.

Turnout tends to drop 50% on West Coast.

**j. Newsletter:**

T.J. is very busy with the Supplemental Plan for North Clackamas.

**k. Old Business:**

Question regarding Dave Phillips- Is he still involved with pupil transportation? .

Two options when a board position becomes opened midterm (1 year left on Dave's 3 year position)

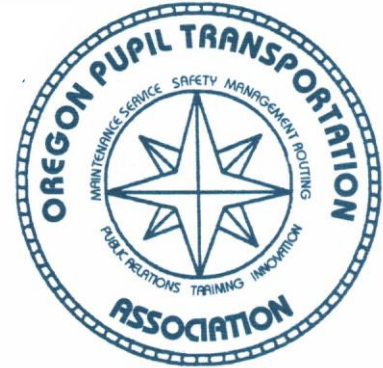
1. Election: send out ballots. and take a vote at the conference.

2. Appoint an interim / or do bylaws say we need an election?

Need the ability to have a quorum at meetings

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May have a need to change the by-laws (includes public notice ahead of time) to have the ability to appoint someone midyear. Then have an election to vote in a replacement at the Conference. If replacing a “voting” member, elected by a membership vote.

If replacing a “work” position, may be filled by appointment.

Would it be a requirement for the replacement to be from the same chapter?

Next meeting Robin Biden will speak on this topic. When agreement is reached on proposed language, notice goes out to membership 30 days in advance of the vote.

“Special Election Addendum.”

**I. New Business:**

Association or Organization workshop-experience to help other smaller district and share knowledge. Avoid re-creating the wheel.

Post to website: Invitation to contact board members for any needed information.

Need website to be updated with new board member information.

Send approved minutes, or attach “unapproved” and send to Brain Mullens or Robin Biden to post.

Motion to adjourn by Denice Blake; second by Mic Shields at 1:55