



OREGON PUPIL
TRANSPORTATION ASSOCIATION, INC.
optaschoolbus.org

A non-profit organization

South Willamette Chapter

Date: February 19, 2019
Location: Carino's Restaurant, Albany
Meeting Called to Order: David Jorgenson, 11:20 AM
Members Present: Kevin Kramer, Tanya Adams, Craig Pruitt, Carla Tysor, Becky Weeks, Shawn Choruby, Maggi Estes, Chris Ellison, Greg Jackson, Ryan Dougherty, David Jorgenson, Keith Bowers

Previous Minutes: A motion was made by Maggi Estes to approve the previous minutes as presented, seconded by Chris Ellison. Approved.

Financial Report:

Beginning Balance:	\$20,894.09
Income	\$ 945.00
Expenses	<u>\$ 312.17</u>
Ending Balance:	\$21,526.92

A motion was made by Keith Bowers to approve the financial report as presented, seconded by Chris Ellison. Approved.

Committee Reports

State Board: Meeting was held 1/24 in Wilsonville. NW chapter has their upcoming Winter Workshop (3/14/19 at Reynolds SD Transportation). Emma Forslund will be presenting on restorative practices. Other presenters are T.J. Crockett (Reynolds SD) and Brock Dittus (ODE). They are also in the process of planning for their Summer Workshop, which will be held 8/6-8/8, with Patrick Mulick as the keynote speaker.

Online registration for the summer conference is now live. The speakers and schedule of events is still being finalized.

Chris has been working on updating the OPTA awards applications. He has been trying to simplify the process in order to increase the number of applications.

The annual fee for SurveyMonkey has increased. The board agreed that this was an important service, and that the new fee was acceptable.

A large portion of the A/V equipment has been purchased. Still working on purchasing wireless microphones. Approximately \$4,500 is needed to complete

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the purchases. A storage unit in Eugene has been rented to store the equipment when not in use.

ODE Report

Third Party Program: Update to the examiner program: ODE and DMV presented a webinar from the Service building. The January 22, 2019 session is available now; the February 14, 2019 session should be available sometime next week. Below is the link:

https://youtu.be/DdM2Aj_Po4E

The Current Memorandum of Agreement expires June 1, 2019.

Manuals: The 2018 Minimum Standards and 2018 Oregon Pupil Transportation Manual are now available online on the Pupil Transportation's website. Special thanks to Steven Huillet for his hard work.

Entry Level Driver training revision committee will be meeting next week to start the program changes in anticipation of the 2020 driver requirements. As the committee does their work and establishes the timeline, we anticipate more information to be coming out. The codifications will affect the Core and Behind the Wheel training programs.

Instructor programs are in place and signups are coming in. Current counts are Behind-the-Wheel 33, Core 20, and Third-Party 7. We anticipate the counts to go up as we reach the close dates for the programs.

Safety Exercises:

No updates. Combined regional event is 5/4/19, state event is 6/1/19, both at First Baptist Church in Eugene. Sandi Miller is the chair for the state event, T.J. Crockett and David Jorgenson will co-chair the regional event. SW will need to provide a head judge. All are welcome to attend, and judges are always needed. There is talk about moving events to the NW area next year (no specific location at this time).

Winter Workshop:

Will be held 2/23/19 at First Baptist Church in Eugene. Chris Ellison is working on an active shooter program, including videotaping for future training use. The preliminary plan is to start with small incidents, working up in intensity, to the Reynolds SD event from a few years ago. Filming was completed on 12/8. Registration is now online through the OPTA website. There have been some difficulties with speakers/presenters (Chris has those worked out), and the location of the live event-this will now be held at Sheldon HS at the football stadium. Eugene SD will provide buses to take participants to/from First Baptist Church, due to concerns at Sheldon HS about parking availability. Attendees will receive 7 hours of credit from ODE for attending. Chris has included a QR code on the event schedule for a survey, rather than handing out paper surveys. At the time of the meeting, there were approximately 840 registrations received, which would be a record. Based on this number, we may be running into an excess budget issue. In order to not carry forward an inordinately large surplus, a motion was made by Chris Ellison to donate \$5000 to State OPTA to purchase the remainder of the A/V equipment, seconded by Carla Tysor, which was approved. The board will need to look at further avenues (scholarships, donations) to make sure the budget balance stays at a reasonable level.

Sunshine:

None.

Education:

Kevin Kramer from Schetky Bus & Van Sales presented information on their latest product offerings.

Greg Jackson from Special Districts of Oregon/PACE brought information on training opportunities that they provide that would be available for bus drivers. There is a benefit from having drivers hear material from other instructors. Classes that they offer include defensive driving, environmental driving, and special needs transportation. They also have a driving simulator available that involves virtual reality (VR) goggles. It was suggested that student management be a possible offering. All classes are free to PACE members. Chris Ellison mentioned that in order for classes to be eligible to receive ODE credit, they must be school bus specific.

Old Business: None.

New Business: None.

Open Discussion: None.

For the Good-of-the-Order

Future Meetings:

<u>Date</u>	<u>Location</u>	<u>Topic</u>
March 19, 2019	Albany/Carino's	
April 16, 2019	Albany/Carino's	
May 21, 2019	Albany/Carino's	
June 2019	Summer Conference, Bend	

Meeting Adjourned: 12:45 PM

Next Meeting Date: March 19, 2019

Next Meeting Location: Carino's, Albany