

OREGON PUPIL  
TRANSPORTATION ASSOCIATION, INC.

*A non-profit organization*



***South Willamette Chapter***

Date: April 12, 2016  
Location: Elmer's Restaurant, Salem, Oregon  
Meeting Called to Order: Sandi Miller, 11:15 AM  
Members Present: Craig Pruitt, Matt Kutcher, Brenda Tunnell, Cheryl Hicks, Joanna Morris, Kevin Baker, Rich Sanner, Carla Tysor, Kim Crabtree, Tim O'Connell, Deborah Maskal, Michael Shields, David Farley, Wilbur Starr, Michael Cape, David Jorgenson

Previous Minutes: Motion made by Deborah Maskal to accept minutes with corrections, seconded by Wilbur Starr. Approved.

Financial Report:

Beginning Balance:	\$ 28,928.08
Income	\$ 4,915.42
Expenses	<u>\$ 1,978.25</u>
Ending Balance:	\$ 31,843.17

There was an "analysis charge" from the bank this month-Deborah will look into this. As approved at the last meeting, a donation of \$1000 was made in memory of Tom Saddler to VFW National.

Committee Reports

State Board: No report-scheduled meeting for March was canceled due to scheduling conflicts. Next meeting will be in May.

State Conference: Riverhouse, Bend: June 21<sup>st</sup> – 24<sup>th</sup>. The schedule will be released soon. Riverhouse has no more rooms available, there may be some at Shilo Inn or Bend Inn, which are nearby. Prizes are still needed for the golf tournament.

ODE Report: BTW training was held over spring break, with 50 attendees. ODE is compiling results.

FMCSA certification-comment window has closed, should be going into effect 3 years after approval of the final rule (should be approved in the fall). ODE documents should be out in 2018 for a possible 2019 effective date.

Kris Freeman has joined ODE, replacing Beth. ODE is currently looking at reorganizing job duties to streamline processes, especially at school start-up.

Physicals-Last day of the old physical form is 4/19, new form goes into effect on 4/20. Old forms will be rejected after this date, unless a qualifying physical was completed prior to 4/20. Medical cards are good for 15 days from date of issue,

and information needs to be sent to DMV as soon as possible to avoid drivers being removed from service while waiting for DMV records to be updated.

Poster Contest: No updates-Carla is still working with Safe Routes to Schools coordinators to get the word out.

Safety Exercise: State exercise June 4<sup>th</sup> – Portland Meadows  
Combined Regional Exercise May 14<sup>th</sup> – Portland Meadows

Food available for purchase-concessions open at 7:00 AM.  
Discounted rooms are available at Days Inn (9930 N Whitaker Rd, 503-289-1800)  
Overnight camping is permitted at Portland Meadows.  
Brattain International will cover the cost of judges' lunches.

Sunshine: Craig Pruitt - ODE

Education: Michael Shields presented on "Navigating the Political Landscape of Transportation and School Districts". There will be no educational forum in May, due to the travel time and meeting time with the meeting being held in Bend.

Winter Workshop: Chris is currently working on editing the video, and it will most likely be available sometime in the 2016-2017 school year.

Sandi purchased containers for the impairment goggles, and will be sending them to ODE for check-out by districts.

Membership: No updates.

Scholarship: No updates.

Old Business: Officer nominations are now open, and will be accepted at this meeting and the May meeting.

Nominated today: David Farley (Chapter Representative), Carla Tysor (Treasurer), David Jorgenson (Vice-President), Sandi Miller (President)

New Business: None

Good of the Order: None

<b>Date</b>	<b>Location</b>	<b>Topic</b>
May 10, 2016 Tuesday	Bend/Black Bear Diner	Safety Exercise/Elect Officers
June 21, 2016 Tuesday	Bend/River House (State Conference)	Install New Officers

Meeting Adjourned: 12:45 pm  
Next Meeting Date: May 10, 2016  
Next Meeting Location: Bend, OR/Black Bear Diner