

OREGON PUPIL TRANSPORTATION ASSOCIATION, INC.

A non-profit organization



South Willamette Chapter

Date: March 11, 2014
Location: Hole in the Wall BBQ, Springfield
Meeting Called to Order: Cindy Moran, 11:15 AM
Members Present: Sandi Miller, Troy Hageman, Craig Pruitt, Kim Crabtree, David Farley, David Jorgenson, David Schetky, Dave Goetz, Wilbur Starr, Rich Sanner, Denice Blake, Denise Balch, William Swift, Chris Ellison, LD Ellison, Cindy Moran, Deborah Maskal, Dee Christensen

Previous Minutes: Minutes were reviewed from the February meeting. The March state board meeting is in Boring, OR-it was listed as Bend. Today's meeting was listed as being both in Albany and Springfield (should be Springfield). Kim Crabtree raised the question about foster student transportation, not Sandi Miller. A motion was made by Sandi Miller to accept the minutes with corrections, seconded by Denise Balch. Approved.

Financial Report:	Beginning Balance:	\$30,535.28
	Income	\$ 428.81
	Expenses	\$ 2,248.57
	Ending Balance:	\$28,715.52

Included in the expenses are expenses for trinket sales, winter workshop, and office supplies. A motion was made by David Farley to approve the financial report, seconded by LD Ellison, approved.

Committee Reports

State Board: No updates, as there has not been a state meeting since the last SW OPTA meeting. Next meeting is 3/20/2014 at Western Bus Sales in Boring.

ODE Report: No updates.

Poster Contest: Denise Balch has been in contact with Rick Beck and Ryan Hahn about the dates for the poster contest. The national contest date is in July. Can our date be later? Cindy Moran suggested that the voting take place at the chapter meeting in June (at the summer conference), which would allow posters to be submitted for voting at the state contest later in the conference. The poster deadline will be moved to 5/31/2014.

Winter Workshop: The winter workshop was held February 22, 2014 at Springfield HS.

Cindy Moran compiled results of surveys from attendees. These were generally positive. Most people seemed to enjoy the presenters, especially Bob Sornson. The general comments were also positive. There were some issues with lunches. 39 extra lunches were ordered, and there were 60 no-shows, which led to many unused lunches. These lunches were taken to a homeless shelter in Albany for distribution. A couple of other questions about lunches were asked: Could participants “opt out” of lunches? Could a wider variety of lunches be offered, as many participants would like something other than a sandwich? Also, there was a misunderstanding about bottled water (additional water should have been made available during lunch). The leftover water will be used at the SW safety exercise. Could soda be provided with lunches instead of water? (Trinket sales had strong sales of soda, especially in the afternoon).

Safety Exercise: SW OPTA regional safety exercise will be May 17, 2014, in Grants Pass. David Farley will coordinate. Matt Kutcher will be the head judge. Chris will post information to the website by this weekend. David has lined up buses from the Grants Pass area for the event. David is still working on the food situation. He has been contacted by a Grants Pass HS student group about doing lunches, and Rich Sanner offered to bring Brattain’s large BBQ grill to Grants Pass, if needed. Rich also indicated that Brattain would pay for the judges’ lunches. David would like event information to be sent out to the OTPA email list, Chris Ellison will take care of it. Denise Balch will contact Len Mossbrucker (Salem-Keizer driver, has connections to the same business that we have used in the past) about awards. Chris will buy a canopy (for trinket sales) and a rolling cooler at Costco. A question was raised about buying a utility vehicle (similar to a John Deere “Gator”) for use at OPTA events. Troy Hageman will research potential options. A vote was held to purchase the vehicle-passed. Chris volunteered Eugene SD’s transportation facility to store and maintain the vehicle. There are also questions about insurance for the vehicle that will need to be researched.

Sunshine: Toby Bodkin, Salem-Keizer SD (retirement)

Education: No updates. David Jorgenson will work with Chris Ellison and David Farley to set up a mechanic/technician forum sometime in the spring.

Membership: No updates.

Old Business: TSD national rodeo scholarship update: Sandi Miller met with Chris Ellison and Diane Clinkscales about structuring the scholarship. The money will not be available to cover the entire cost of a trip, only to assist with expenses. There was also discussion about the qualifying process for drivers. It will need to be discussed by the state board. With the current qualifying processes, drivers from locations that are geographically far apart may be paired on teams, making it difficult to practice. There may need to be a limit on the number of scholarships-depending on the number of drivers attending, it could quickly become expensive. Further discussion was tabled until after the next state board meeting.

New Business: Craig Pruitt indicated that OSBA (Oregon School Boards Association) has released updates to the Drug and Alcohol testing related to district policies. The recommended changes are minor, if the policy is up to date.

A total review (not rewrite) of the local policy at this time might be good, to see if your practice meets the policy. Particularly with training, and providing guidance to a Substance Abuse Professional (SAP), even if a positive test results in termination. Since the updates will require some change. Resent calls into the department indicate not all are aware of their policies, and responsibilities.

Oregon law from Senate Bill 193 can be found in ORS 825.415 and ORS 825.418.

Open Discussion: The May meeting will be rescheduled to 5/23/2014 in Bend at the Black Bear Diner, to coincide with the state meeting. The SW meeting will be held from 9-11 AM, with the state meeting immediately following.

Discussion was held about adding information to the OPTA website about upcoming school bus driver classes (CORE, first aid, etc). Chris Ellison recalled that it was around \$1500 to add this function to the website. David Farley made a motion for the SW OPTA to fund this addition, up to \$1500 (this is actually a state expense, but SW would like to cover the cost), seconded by LD Ellison. Approved. Chris will be in contact with the SW board in the event that the cost is substantially higher than \$1500.

Cindy Moran would like to start devoting 15-20 minutes each meeting to discussion on specific transportation issues. David Farley suggested bus driver recruitment as the first topic.

For the Good-of-the-Order

Future Meetings:

<u>Date</u>	<u>Location</u>	<u>Topic</u>
April 8, 2014 Tuesday	Cascade Grill, Albany/11:00 AM	Safety Exercise/Nominate New Officers
May 23, 2014 Friday	Bend/9:00 AM (State meeting to follow at 11:00 AM)	Safety Exercise/Elect Officers
June 16, 2014	Bend/4:00 PM	Summer Conference

Meeting Adjourned: 12:45 PM

Next Meeting Date: April 8, 2014

Next Meeting Location: Cascade Grill, Albany