

OREGON PUPIL TRANSPORTATION ASSOCIATION, INC.

A non-profit organization



South Willamette Chapter

Date: December 11, 2012
Location: Cascade Grill, Albany, OR
Meeting Called to Order: Cindy Moran, 11:00 am
Members Present: Chris Ellison, Steven Huillet, Denise Balch, Janet Mauldin, David Phillips, Michelle Saavedra, Denice Blake, Diane Clinkscales, Vurlee Nab-Alexander, Cindy Moran, Sandi Miller, Wilbur Starr, David Schetky, Kris Freeman, LD Ellison, Cheryl Hicks, Dave Goetz, David Farley, Michael Shields, Deborah Maskall

Previous Meeting Minutes: Approved

Financial Report:	Beginning Balance:	\$31,056.16
	Income	\$ 0.00
	Expenses	\$ 96.80
	Ending Balance:	\$30,959.36

Membership billing has been mailed, checks are coming in. The financial report was accepted as presented.

State of the State – Guest speaker Steven Huillet

- Steven reminded the chapter that he is retiring at the end of the month, his last day will be December 27th. He has accepted a new position with NASDPTS as an Administrative Service Provider.
- Steven introduced a new law (LC 639) Drug Testing Result Reporting for All School Bus Drivers. LC 639 clarifies that because all school bus drivers hold a CDL, are subject to drug and alcohol testing and that positive results must be reported to the DMV and additionally ODE. The DMV then puts the results into the employment driving record.
- Third party recertification is closed. Craig will be sending letters with scores to the testers who are inactive.
- iLearn: This is a new program for online training. Expect to see more training being done this way including the Supervisor Certificate program, Technician certification, and possibly Third Party. iLearn allows ODE to put manuals, power points, and forms online that would be only available to certain people to access (i.e. test form for testers, performance check sheets for trainers, etc.).
- ODE recommends that districts take a look at your board policies; they may need to be updated to reflect the new rule number changes. OSBA has new policies out now.
- Look for the new LC 1559 coming from ODOT regarding the state school fund.

Committee Reports

State Board: Chris Ellison reported. He has been trying to work with the two locations for the conference regarding the current contracts. Currently according to contract language to change from the Valley River Inn there would be 51K penalty (70% of the anticipated room and banquet revenue) and the Riverhouse has a 20K cancellation fee if we change our 2014 contract. An agreement has been made that the conference will be held at the Riverhouse for the years of 2013 and 2014. An agreement has

been made that the conference will be held at the Valley River Inn for the years of 2015, 2017 and 2019. No contract has been written for the year 2016.

OPTA Registration: Alls registration is now done on-line. Kathy Houck takes care of accounting. Registration now goes thorough a pay pal account for South Willamette Chapter. State OPTA gets \$20 and SW gets \$15 this is automatically put into the accounts. This also will give a good membership list each year.

Poster Contest: Maggi Estes – absent.

Winter workshop: Chris Ellison reported. We have a great workshop coming up with Pete Meslin and Peter Lawrence speaking. There will be a two hour key note, “Lessons learned from Baseball.” And then we will break out into two groups. Each speaker will do two one hour classes “Bus Driver as Special Educator”, “Building Raving Fans” (customer service) with one hour on the “Importance of Staying Focused”, “The Good, Bad and the Ugly” (student loading). These are all tentative as Chris will be getting the fees and expense costs, usually Pete Meslin defers his fee a charity. Chris will get the synopsis to submit to Craig for approval of ODE credit. The theme will be “It’s the Kids Silly, Why We Do What We Do”. We will need to get a flyer started soon, by the first of the year. The workshop will be held in Springfield on February 23rd.

Lunch discussion: lunch included on registration. Cost to be determined at the next meeting, Carl will get costs.

Safety Exercise: David Farley reported. At our last meeting there was a nomination to reserve Sprague High School. Sprague is confirmed for our event. We have three classrooms (trinket sales, ODE, Judges) and the commons area reserved. Farley has worked out revised agreement to include the auditorium; this caused a slight increase in cost.

Trailer: LD spoke with David Schetky and the trailer will be moved to Portland. Several of the regular venders that we use will help on it to absorb some cost. The outside of the trailer will be designed like a mini school bus. LD will call SK prior to picking up the trailer. Greater Albany has agreed to build the equipment. The trailer should be ready for the safety exercise. Chris and LD will work out the logistics and LD will work with David Schetky.

Sunshine: Nothing to report.

Education: Greater Albany will host the next scheduled forum which will be the third week of January. Potential ideas for topics: Leadership dynamics, transportation relating to school achievement, technology (are you in the 21st century?). Additional topics will be discussed at the next chapter meeting.

Greater Albany has a First Aid class in January and an accident prevention and analysis class on January 25th.

Old Business:

New Business: Debra will be going to the bank to change our current account. Currently we are charged a service fee for too many deposits. She would also like to request that we replace our laptop that was purchased in 2006. There was a motion to spend \$500.00 of the chapters funds to purchase software and hardware to replace the machine, this was moved and passed.

For the Good of the Order

<u>Date</u>	<u>Location</u>	<u>Topic</u>
January 8, 2013 Tuesday	Hole in the Wall, 1807 Olympic St, Springfield / 11:00 am	Winter Workshop
February 12, 2013 Tuesday	Cascade Grill, 110 Opal St NE, Albany / 11:00 am	Winter Workshop/Safety Exercise
March 12, 2013 Tuesday	Hole in the Wall, 1807 Olympic St, Springfield / 11:00 am	Safety Exercise
April 9, 2013 Tuesday	Salem – David Jorgenson looking for a site / 11:00 am	Nominate New Officers
May 10, 2013 Friday	Bend – Denice looking for a site / Time?	Elect Officers
June 25, 2013 Tuesday	Valley River Inn, Springfield	Install New Officers