

OREGON PUPIL TRANSPORTATION ASSOCIATION, INC.

A non-profit organization



South Willamette Chapter

Date: March 13, 2012
Location: Cascade Grill, Albany, OR
Meeting Called to Order: Carl Salstrom, 11:00 am
Members Present: Deborah Maskal, Kris Freeman, David Farley, Denise Balch, Chris Ellison, David Jorgenson, Cindy Moran, Vurlee Nab-Alexander, David Schetky, Robert Kanter (Thomas Bus)

Previous Minutes: Approved with correction – Change NW Safety Exercise from Sherwood to Hillsboro

Financial Report:

Beginning Balance:	\$14,052.32
Income	\$19,775.25
Expenses	\$ 3,334.12
Ending Balance:	\$30,493.45

Committee Reports

State Board: State Conference: There will be a large variety of classes offered including an emissions class, two PDS classes from NAPT. The Monday night dinner will be sponsored by Schetky as a Customer Appreciation dinner. Tuesday is the Western Bus Event.

The award nominations forms are available on the web site and are due by May 25th, to Michael Shields. The Doug Flatt award is a new award that will be available for people to vote for an outstanding support staff person.

There are two positions open on the State Board: Director at Large and President Elect.

Poster Contest: Sherwood School District has submitted some posters for the contest. No other districts have submitted any.

Safety Exercise: NW OPTA Regional Safety Exercise – May 5, Hillsboro, OR
SW OPTA Regional Safety Exercise – May 19, Springfield, OR – Cindy Moran is the head judge
State Safety Exercise – June 2, Springfield, OR

Chris is gathering more information for this exercise to add an additional Special Ed piece. The added Special Ed event will only be held at the State Safety Exercise not at Regionals and the event will not be required for all small bus drivers, they can opt in or out of the second piece. The second Special Ed event will include an additional written test and they will be scored separately from the regular event.

Sunshine: Vurlee will send a card to the chapter Vice President, Kevin Baker for his recent surgery.

Education: The Budgeting Best Practice Forum held on March 6, in Albany was not well attended. The Superintendent from the Jewel School District was present and enjoyed the information that the group shared. A new topic suggested is “Technology”.

Winter Workshop: The committee reviewed the data from the surveys that were received for the Winter Workshop. As expected “better seating” was the top complaint. For the most part the average score for the workshop was a “4” with “5” being “Excellent”.

David Jorgenson would like to purchase two \$25.00 gift cards for thank you gifts for two staff people at McNary High School for their help with making the facility arrangements. A motion was made and seconded. The committee voted and approved unanimously.

For next year it was suggested that we contact Schetky in advance for providing items for trinket sales or seat cushions.

Membership: Cathy Houck is entering the member list to the website for each chapter.

New Business: Nominations for President, Vice President, Treasurer, and Chapter State Board Rep will be taken at our next meeting on April 10th, 2012.

Open Discussion: Michael Shields announced that he now oversees the SK School District Auxiliary Services which is comprised of Central Stores and Reprographics. Central Stores offers school supplies at discounted prices. Reprographics offers print services and can serve any district in Oregon.

LD Ellison has their new/used/ refurbished wrecker available for districts to use.

For the Good-of-the-Order

Future Meetings:

<u>Date</u>	<u>Location</u>	<u>Topic</u>
April 10, 2012 Tuesday	Cascade Grill, Albany / 11:00 am	Nominate New Officers
May 11, 2012 Friday	Bostons, Bend / 11:00 am	Elect Officers
June 20, 2012 Tuesday	The Riverhouse, Bend OR	Install New Officers

Meeting Adjourned: 12:35PM

Next Meeting Date: April 10, 2012, 11:00 am

Next Meeting Location: Cascade Grill, Albany OR