

OREGON PUPIL TRANSPORTATION ASSOCIATION, INC.

A non-profit organization



South Willamette Chapter

Date: March 11, 2008
Location: Pioneer Villa, Brownsville
Meeting Called to Order: 10.30 am
Members: Chris Ellison, Marty Hopper, Matt Kutcher, Cindy Moran, Vurlee Nab-Alexander, Cindy Sim, Wilbur Starr, Denice Blake, L.D. Ellison, Delwin Loucks, Deborah Maskel, Tom Saddler, Carl Salstrom, Robine Splonski, Dan Wood, Shawn Choraby, Bill McNabb

Previous Minutes: Minutes from the last meeting were handed out. Corrections made, approved.

Financial Report: Financial report approved.

Committee Reports

State Board: Next State board meeting is April 11th, 2008
OPTA Conference June 24 – 27th Welches OR Inn at the Resort - Reserve your rooms soon
State Safety Exercise: May 31st, Deschutes County Fairgrounds
RV Parking is available through the fair grounds and a list of hotels is coming.

Poster Contest: Chairpersons: Carl Salstrom, TJ Crocket
Posters are coming in already from all over the state. The State List Server was a very successful connection. Deborah M. – Can we display some of them at the Safety exercise? The Trinket table will be responsible for around 8 of them, hoping to promote more involvement. The winners go to National Conference for display.

Safety Exercise: The River Center in Lebanon will be the site for the Safety exercise this year. The date has been set for May 3rd. Facility for testing has no tables. Motion was made to buy 150 clipboards, approved. The parking lot was mapped out by L.D., Matt, and Ken. It's a wedged shape lot so it was tricky but possible. There is a Coffee shop on the grounds, and a kitchen. River Center asked if we would like them to sell lunches to raise money for their mission trip, or does Albany want to do bar-b-que again? Chris will check with Albany drivers and let us know ASAP.
We are going to need parking directors and someone at doors for no food areas.
We are looking at inventory for year bars, badges. Trophies need to be purchased; a motion was made to spend no more than \$1500. Several people were going to look into prices for the best deal.
The web site has been down so Rodeo booklets have not been available. List Server may be used to send this out to everyone. (Word or PDF?)

Equipment:

- ❖ Mini buses – 4 Sweet Home
- ❖ Conventional – 6 Sweet Home
- ❖ Conventional – 2 Albany
- ❖ Transit – 3 Albany
- ❖ Transit – 6 Lebanon
- Collectable items sales – Sweet Home
- Awards: - Western Bus sales
- Judges hats: Brattain
- Gift Cards- Schetky NW sales

Thank you to all for your help in making this a successful event.

Sunshine: Cards were sent to Grants Pass drivers and family. Chris will bring Jim Harris plaque to the April meeting.

Education: Salem – Keizer CORE and First Aid classes. Carl will e-mail a calendar out.
Sweet Home CORE on Thursday / Friday, unless it's sunny out.
Denice – refresher and driving skills class

Winter Workshop: Winter Workshop; Chris handed out thank you certificates. He couldn't have put it all together without the help of everyone involved. Thank you again! A big thank you was made to Chris for all his work and devotion also.
 The Trinket table fundraiser was very successful. Deborah was pleased and has more items to sell at the safety exercise.
 Evaluation handout was passed out; we had very positive comments – round table on changes for next year. A lot of good ideas were discussed.
 Planning on the Winter Workshop for next year is already in the works. Train vs. Bus
 Claudia Howell, Deborah Lincoln and Diane Parrot will be at our next meeting.
 Claudia is looking into RXR lines, train engine. Lebanon is a possibility. Tom will look at an area in Tillamook he is aware of. We need to look at location and numbers. Will it be visible to everyone?
 Where on the bus should it be hit? Front, Center, tail?
 Denice provided a disaster drill and book from 1991 to Chris. It was very good information and used as a multi agency training. That took meeting once a month for a full year. Great training for all agencies involved.
 In the past lunches were provided to the helpers at the workshop. A motion was made that the only ones getting free lunch will be the site host and the presenters. Motion was carried.

Membership: Bend and Lapine have been added, you are out of the Wonder Why section.

Old Business:

New Business: ODE has requested deleting the ODL listing on the registration forms for workshops and safety exercise. Need to protect the drivers. Possible ORS change behind this, ASAP.
 Work on electric signatures thru ODE. Chris will take this back to State.

For the Good-of-the-Order

Future Meetings:

<u>Date</u>	<u>Location</u>	<u>Topic</u>
October 9, Tuesday	McKenzie School District (Finn Rock?)	General Housekeeping; set Drivers' Winter Workshop date & location; set Safety Exercise date & location
November 13, Tuesday	Pioneer Restaurant, Brownsville	TBD
December 11, Tuesday	Almost Home Restraint, Salem	State of the State's Pupil Transportation
January 8, Tuesday	Pioneer Restaurant, Brownsville	Winter Workshop
February 12, Tuesday	Pioneer Restaurant, Brownsville	TBD
March 11, Tuesday	Pioneer Restaurant, Brownsville	Safety Exercise
April 8, Tuesday	Pioneer Restaurant, Brownsville	Nominate New Officers (Pres/VP/St. Rep/Treas) Winter Workshop
May 16, Tuesday	Izzys, Bend	Elect Officers (Pres/VP/St. Rep/Treas)
June 24, Tuesday	Welches OR Inn at the Resort	Install New Officers (Pres/VP/St. Rep/Treas)

Meeting Adjourned: 12:30 pm

Next Meeting Date: April 8th, 10:30 – 12:30

Next Meeting Location: Brownsville, Pioneer Village Restaurant