



Oregon Pupil Transportation Association Northwest Chapter Meeting Minutes

November 8, 2011

Meeting Location: Wilsonville McMenamins Old Church.

President Kim Crabtree called the meeting to order at 11:12 am

Members Present: Teri Brady, PPS; Keith Wright, PPS; Sharon Pierce, PPS; Sandy VanBaggen, PPS; T.J. Crockett, ODE; Kim Crabtree, Sherwood; Kim Hevia, Shetky NW Sales; Jean Frazey, Beaverton; Mary Conger, NCSD; Dawn Parsall, NCSD; Mark Sexton, NCSD; Anna Borges, Seaside SD; Marty Hopper, Estacada SD; and Rob McDougald, PPS

Minutes of October 2011 meeting reviewed, motion made by Keith Wright to submit as presented, seconded by Mark Sexton, minutes approved.

Financial Report submitted by Dawn Parsell. Motion made by Mark Sexton to approve as submitted, seconded by Teri Brady, report approved.

Dawn shared that there is a few past due fees from the August Workshop and that ODE and Lynette O'Dell Oregon City SD are working on collections.

There was some discussion about past due fees and needing to develop a better system of collecting at the workshop. Dawn presented the past philosophy has always been that it is the goal of the workshop to provide instruct for drivers and the money. Future discussion at a planning meet is purposed by Kim Crabtree.

Committee Reports:

Winter Workshop – submitted by Jean Frazey, Winter Workshop is scheduled at the Monarch Hotel on March 19th 8:00 am – 1:00 pm. Registration will be \$30 per participant. Speakers are still being sought and the agenda and registration information will be released in late January 2012.

Poster Contest: Mary Conger reported that the Poster Contest theme for 2012 Theme is 'Stand Back from the Yellow and Black". Oregon had two posters at the National competition that placed. One from Baker City 1st in Computer Design and one from Beaverton in 2nd place for Division 3.

Summer Workshop: Jennifer Willis took great notes and will be happy to pass them on. Still need a Chairman. Shelley Cota from Vernonia offered to help, but needs a committee. It takes a lot of work to put this event together, please help find a Chair by next meeting.

Membership: Kathy Houck will be sending out updated information soon. Please pay your dues. Applications are attached to the minutes and on the web site. Year is July 1 – June 30th.

ODE Report: T.J. reported ODE is getting a new Buster the Bus. T.J. and Craig use it for education of K -3rd grade. There is still Barney to loan out. The old Buster will be surplus through EBAY. Discussion followed. T.J. will alert when it is offered for sale. Weigh Stations – notices went out. If the sign says 'Comm Vehicles must Stop' T.J. recommends stopping and play nice. If a driver doesn't stop, they (ODOT) may be chased down and pulled over. If it is a 'School Bus' the stop should be quick and easy. This is due to the change federally of no longer supporting onsite inspections; instead inspections are to take place at weigh stations.

New Cell phone language (attached) regarding use of cell phone or Nextel if communicating with Dispatch. While Bus Drivers should be exempt, it may or may not be applied if there is an accident.

Anti-Idling Law – 5 minute maximum in a 60 minute period; however there are exemptions for passenger comfort. This should be complaint driven ticketing/enforcement.

Safety Exercise Committee: Teri Brady reports that she is working on a site for the 2012 Safety Exercise. She is waiting to hear from Intel of possibly using their parking lot and building at one of their campuses. She has back-up resources of the Multnomah Dog Track or the site in Sherwood used last year. No date as of year, tentative end of April to Mid-May.

A proposal to purchase two way radio's for NW Chapter rather than borrowing. Teri will look into the cost and range of radio's to present at next meeting

Sunshine: Dawn Parsell has nothing to report at this time.

Education: Sandy passed out a list, asked for additions to be emailed to her. She will forward to Jean Frazey for posting on web and distribution. They are attached at the end of the minutes.

State: T.J. Crockett reported that the letter sent out from DMV to CDL drivers was an informational letter only. It outlined the law change and how the DMV will conduct business in obtaining the required information. There should be additional information made available by DMV as the deadline comes closer. FYI, if you do not renew your license with DMV in the next two years you will be directed by a letter to provide a copy of the medical card at a specific time.

There will also be a form for drivers to fill out at the time of providing the medical certificate about the type of driving they are qualified for. #1 BEST option for drivers to choice is "Non-excepted Interstate", the driver cannot have a K endorsement. This choice allows the driver to do home to school and field trips to any destination.

#2 Choice for drivers is "Excepted Interstate". This allows the driver to do home to school only, No field trips.

#3 Choice for drivers is "Non-excepted Intrastate". This allows the driver to do home to school and in-state field trips only. This is the choice for anyone on a DOT Medical Waiver. Starting January 30, 2012, new employees going to DMV for permits and licenses will need this information to make proper choices with DMV.

Other changes coming, the medical card in two years will become a temporary card with an expiration date giving the driver a set time to provide the medical card information to DMV, the driver will no longer be required to carry a medical card because the information is available in the DMV database.

Unfinished Business: Need the rest of Committee Chair, for the August Workshop.

New Business: Need topics for roundtable discussions.

Roundtable Discussion: Teri Brady lead the discussion on drop chain challenges and alternative traction for fleets all weather tires and regular chains. The discussion was lively and informative.

Big "Thank you" to Schetky for hosting the meeting last month and providing some great training.

Meeting adjourned at 12:25 pm

Next meeting: December 13th at McMenamain's Grand Lodge in Forest Grove (Our meeting will be in the "cave" of the main restaurant) 3505 Pacific Ave. Forest Grove Or 97116 503-992-9533.

OPTA MEMBERSHIP APPLICATION

MEMBERSHIP CATEGORY:

- Active Member
Persons performing administrative, supervisory, driver training, and/or regulatory duties in School bus operations.
- Associate Member
Any person interested in or associated with, any phase of pupil transportation.
- Professional Member
Persons employed as a school bus driver or a mechanic/technician in school bus Operations.
- Honorary Member
Any person, or, institution so named by the State Board of Directors.

CHAPTER MEMBERSHIP:

- State Membership \$15
- Northwest Membership \$10
- South Willamette Membership \$20

Total Paid _____

Make checks payable to: OPTA

REGISTRATION:

Please Type or print

Name: _____

Company/Employer: _____

Address: _____

City: _____ State: _____

Zip: _____ Phone: (____) _____

New Membership _____ Renewal _____

Email address: _____

Specify Year (July 1st - June 30th) Payment Applies: _____ / _____

Send Membership Application and Payment to:

Kathy Houck
1204 NE 201st Av.
Fairview, OR 97024

OPTA NORTHWEST CHAPTER
TRAINING CLASSES
11/8/2011

Beaverton SD: Winter Driving 11/16, 11/18 12/9 10:00 to 12:00
(503) 672-3721 Defensive Driving 11/28 8:00 to 12:00
Jean Frazey CORE 8 Hour 11/28 7:00 to 3:30
Jean_Frazey@beaverton.k12.or.us

David Douglas SD: None to report
(503) 256-6500 x5223
Kathy Calkins
kathy_calkins@ddouglas.k12.or.us

Centennial SD: None to report
(503) 762-3674
Debbie Lillison
Debra_LillisonAcentennial.k12.or.us

Hillsboro SD: None to report
(503) 844-1123
Carol Hatfield
hatfieldc@hsd.k12.or.us

North Clackamas SD: None to report
(503) 353-6156
Mark Sexton
sextonm@nclack.k12.or.us

Oregon City SD: None to report
(503) 785-8540
Jennie Skellenger
Jennie.skellenger@orecity.k12.or.us

Parkrose SD: None to report
(503) 408-2129
Melinda Hammond
melinda_hammond@parkrose.k12.or.us

Portland SD: CORE Refresher 12/27/11
(503) 916-6901 x77284 8:00 to 12:00
Keith Wright
Kwright2@pps.k12.or.us

Reynolds SD: First Aid and CPR 12/3/11 8:00 to 2:00
(503) 492-4921 x3311 \$36.00 Please contact Janet
Janet Trapold
Janet_Trapold@reynolds.k12.or.us

Banking Summary

7/1/2011 through 11/7/2011

<u>Category Description</u>	<u>7/1/2011- 11/7/2011</u>
<u>INCOME</u>	
August Workshop Income	162.87
August Workshop Refreshments	222.00
August Workshop Registrations	14,445.00
Membership Dues	100.00
TOTAL INCOME	14,929.87
<u>EXPENSES</u>	
August Workshop	
Custodial	103.11
Refreshments	650.41
Supplies	94.73
TOTAL August Workshop	376.42
August Workshop(Facility)	3,150.00
August Workshop-First Aid	6,895.00
Postage	15.44
Poster Contest Winner	25.00
TOTAL EXPENSES	11,309.78
OVERALL TOTAL	3,620.09
Balance Checking	9,439.82
Cash Box	50.00
CD	3,676.02
	<u>13,165.84</u>

2011 Summer Workshop Summary

7/1/2011 through 11/7/2011

Date	Amount
TOTAL INCOME	<u>14,829.87</u>
August Workshop Income	162.87
August Workshop Refreshments	222.00
August Workshop Registrations	14,445.00
TOTAL EXPENSES	<u>-10,893.25</u>
Custodial	-103.11
Refreshments	-650.41
Supplies	-94.73
August Workshop(Facility)	-3,150.00
August Workshop-First Aid	-6,895.00
OVERALL TOTAL	3,936.62