



Oregon Pupil Transportation Association Northwest Chapter Meeting Minutes

April 19, 2011

Meeting called to order at 11:05 p.m. by President Patricia Baker.

Minutes taken by: Jean Frazey, Secretary

Attendees: Patricia Baker, BSD; Kim Crabtree, Sherwood SD; Jean Frazey, BSD; T.J. Crockett, DOE; Shawn Choruby, Western Bus Sales; Teri Brady, PPSD; Sandy Van Baggen, PPSD; Robin Strand, PPSD; Andy Leibenguth, PPSD; Dawn Parsell, NCSD; Mary conger, NCSD; Mark Sexton, NCSD; Mel Philbrook, PPSD; Charissa Wall, PPSD; Judy Friesz, Tigard-Tualatin SD; Janet Trapold, Reynolds SD; Cindy Merrill, Reynolds SD; David Asula, Reynolds SD; and Dan Wood, Brattain Bus Sales.

Minutes of the February 2011 meeting were seconded and approved.

Financial Report: Dawn Parsell reported the following

Beginning Balance		\$ 4795.29
<u>Income</u>		
August Workshop	\$ 13935.14	
Membership Dues	\$ 390.00	
Winter Workshop	\$ 700.00	
Total Income	\$ 15025.14	
<u>Expenses</u>		
August Workshop	\$ 12298.17	
Bank Charge	\$ 10.00	
Postage	\$ 5.00	
State Membership	\$ 60.00	
Winter Workshop	\$ 1516.21	
Total Expenses	\$ 13889.38	
Ending Balance		\$ 5931.05
CD Balance		\$ 3655.52
Cash Box		\$ 40.00
Total 4/18/2011		\$ 9626.57

Committees:

Safety Exercises – Kim Crabtree & Patricia Carner report that:

Currently there are 25 entries for the regional competition. Patricia has called emailed, extended deadlines to gather more entries. She will continue to contact First Student to look for more entries.

It was suggested to stage a Trainer competition at the end of the day if the entries stay low to have entertainment and to fill in time while scores are tabulated.

Patricia reports that S. Willamette has only 7 entries at this time, but they still have 2 weeks before their event.

A hearty Thank you to Brattain for supporting a barbeque and Western Bus sales supplying drinks for the day for competitors and judges.

There was discussion about combining some of the classes if numbers stay low but T.J. reminded that NW Chapter had adopted the national standards which would not allow us to change now.

It was decided that trophies will be order for 1st, 2nd and Overall High Score but additional places will be given temporary paper certificates while trophies are ordered due to the low count of entries.

TJ Crockett assured the meeting that ODE is working on a surprise test for the Safety event. SW & NW will be sharing resources & judges.

2010- There were 52 signed up to complete and 48 completed the event.

Dates for Safety Exercises:

April 30 – NW Chapter

May 7 – SW Chapter

Jun 4 – State Exercise

Start thinking about your nomination for the Buck Klemm Award. It will be presented at the exercise. Description and application are attached at the end of the minutes.

Winter Workshop – Jean Frazey reports that:

The tentative date for the 2012 Winter Workshop is March 19, 2012.

She is in the planning stages for this event, encourages anyone with an idea for a theme or guest speaker idea to contact her.

Poster Contest – Charisse Wall reports that:

Sherwood reported having 362 poster submitted at the district level for the contest.

Currently sorting into categories and getting them ready to display at the NW Chapter safety exercise for voting on this years regions winners.

Education – Sandy Van Baggen reported:

The list is attached at the end of the minutes.

Sandy request that districts share all classes not just the First Aid and CORE classes. If your district has developed and offering other type of classes please share.

Sunshine –

We will send a card to Daryl Jefferson of Lake Oswego First Student to let him know he is in our thoughts.

It was asked if anyone is aware of a concern to please report it to Dawn at N. Clackamas SD.

Membership –

It is reported that currently we have 33 paid members. There seemed to be a misunderstanding from 2010 Summer Conference fee includes 2009-2010 membership fee. Some understood that

was 2010-2011 dues. Sorry for the mix up but please verify that you are a member in good standing by contacting Kathy Houck at Reynolds SD,

Summer Workshop –

It was reported that Jennifer Willis is working on finalizing the class schedule and will be turning it over to Steve Huillet for final approval soon.

State Board Report: TJ Crockett reports:

There have been hearings in Salem regarding Transportation funding. The old proposed bill never made it out of committee but there is now a new bill in front of the Revenue Committee. There will be a public hearing on this on April 20. Synopsis of the bill is that the school board will set walk zones, funding will be based on past two years & this years funding, repeal of bus depreciation, local control of the money, and block grant funding.

Change to Minimum Standards language will pass.

Any buses manufactured after October 21, 2011 are mandated to have lap/shoulder belt only. Bill 3632 is promoting CNG fueling in Oregon.

There is a statewide Red Light Violation campaign scheduled this month.

Report on S. Willamette:

About 700 attended their Winter Workshop in February.

May 14 is their Safety Exercise at Thurston HS in Eugene.

Make your nomination for the state recognition program. The information is available on the website www.optaschoolbus.org

State Conference- 6/20 – 6/23/2011 in Eugene at the River Valley Inn. More information will be coming to the OPTA website soon. The guest speakers are being secured. There is planned to have credit hours for training for Driver Trainers at the workshop. Class will be offered on legislative training.

OLD BUSINESS:

Inactive Board Members – There is a need to get our board members active in the monthly meetings. Patricia Carner will be contacting board members to review their responsibilities to the association.

A reminder that your association membership dues renew by every July 1, please verify that your dues have been paid or that they are being mailed in ASAP. An application is attached at the end of these minutes

It is requested that the members review the last meeting minutes prior to coming to the meeting so that they can be accepted or corrected in a timely manner at the meetings.

NEW BUSINESS

Nominations for Secretary (one year commitment) Jean Frazey, 1 Board Member (three year commitment) Mary Conger, and President Elect (three year commitment) Teri Brady (pending her acceptance). At the next meeting bring any nominations for these offices. We will be voting at that meeting also.

ROUNDTABLE:

PPSD is requesting copies of other district handbooks that are willing to share. They are in the process of developing and would like to see what others have.

Discussion on evaluating streets for proper walk areas, does dirt shoulders on undeveloped streets count as walk area? N. Clackamas shared their method.

RECONGITION

Sherwood announces that their drivers are quickly approaching 200 accident free days. If they reach the goal there is a steak dinner planned.

N. Clackamas will have pizza if they stay below 50 accidents for the school year.

Meeting adjourned at 12:50 pm.

Next meeting: May 17, 2011 at 11 am. North Clackamas will host at Denney's Restaurant, 15815 SE 82nd Drive, Clackamas, just off Hwy 212

OPTA MEMBERSHIP APPLICATION

MEMBERSHIP CATEGORY:

- _____ **Active Member**
Persons performing administrative, supervisory, driver training, and/or regulatory duties in School bus operations.
- _____ **Associate Member**
Any person interested in or associated with, any phase of pupil transportation.
- _____ **Professional Member**
Persons employed as a school bus driver or a mechanic/technician in school bus Operations.
- _____ **Honorary Member**
Any person, or, institution so named by the State Board of Directors.

CHAPTER MEMBERSHIP:

- _____ State Membership \$15
- _____ Northwest Membership \$10
- _____ South Willamette Membership \$20

Total Paid _____

Make checks payable to: OPTA

REGISTRATION:

Please Type or print

Name: _____

Company/Employer: _____

Address: _____

City: _____ State: _____

Zip: _____ Phone: (____) _____

New Membership _____ Renewal _____

Email address:

Specify Year (July 1st - June 30th) Payment Applies:

_____/_____

Send Membership Application and Payment to:

Kathy Houck
1204 NE 201st Av.
Fairview, OR 97024

OPTA NORTHWEST CHAPTER
TRAINING CLASSES
04/19/2011

Beaverton SD: (503) 672-3721 Jean Frazey Jean_Frazey@beaverton.k12.or.us	5/06 Middle School Management Class 9:45 to 11:45 5/27 Defensive Driving and You Class 8:00 to 12:00
David Douglas SD: (503) 256-6500 x5223 Kathy Calkins kathy_calkins@ddouglas.k12.or.us	None to report
Centennial SD: (503) 762-3674 Debbie Lillison Debra_LillisonAcentennial.k12.or.us	None to report
Hillsboro SD: (503) 844-1123 Carol Hatfield hatfielc@hsd.k12.or.us	None to report
North Clackamas SD: (503) 353-6156 Mark Sexton sextonm@nclack.k12.or.us	5/16 Core (section 1&2)10:00 to 1:00 5/17 Core (section 3)10:00 to 12:30 5/18 Core (section 4)10:00 to 12:30 5/24 & 5/27 Red Cross First Aid 10:00 to 12:00
Oregon City SD: (503) 785-8540 Jennie Skellenger Jennie.skellenger@orecity.k12.or.us	None to report
Parkrose SD: (503) 408-2129 Melinda Hammond melinda_hammond@parkrose.k12.or.us	None to report
Portland SD: (503) 916-6901 x77284 Keith Wright Kwright2@pps.k12.or.us	6/15 Core Refresher 8:00 to 12:00 6/21 CORE 7:00 to 4:00
Reynolds SD: (503) 492-4921 x3311 Janet Trapold Janet_Trapold@reynolds.k12.or.us	First aid and CPR 5/7 8:00-12:00 cost \$25.00