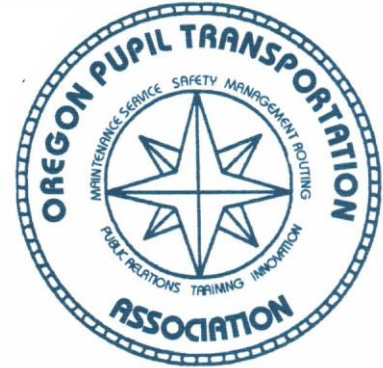


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**Oregon Pupil Transportation Association
Northwest Chapter Meeting Minutes**

April 15, 2009

President- Mary Conger called the meeting to order at 11:07 am.

Members present: Debby Wright, Beaverton; Paula Adams, Beaverton SD; Patricia Carner, Beaverton; Mary Conger, NCSD; Keith Wright, PPSD; Jean Frazey, Beaverton; Sandy Van Baggen, PPSD; Dan Wood, Brattain Bus; Josh Wilcox, IC Bus; Robin Biden, Hillsboro SD; Shawn Choruby, Western Bus Sales; Kathy Houck, Reynolds SD; Dawn Parsell, NCSD; Lynnette O'Dell, Oregon City SD; Rosemary Vehrenkamp, Oregon City AD; Tia Call, NCSD; Jennifer Willis, NCSD; Tina Huber, NCSD; Jeff Thornburg, Cummins NW; and Janet Alley, NCSD

Total attending: 20

Minutes taken by: Jean Frazey

February 2009 Meeting Minutes were accepted and approved.

<u>Financial Report:</u>	Debby Wright reports that:
Balance as of February 2009	\$ 7,253.33
Deposits	40.00
Expenses	0
Ending Balance as of February 28, 2009	\$ 7,293.33
March 2009 Deposits	300.00
(Winter Workshop)	
March 2009 Expenses	1425.29
(Winter Workshop)	
Ending Balance as of March 31, 2009	\$6168.04

CD-	
Beginning balance 12/1/2009	\$3641.30
12/20/08 Interest	9.67
1/20/09 Interest	1.60
2/20/09 Interest	1.55
3/20/09 Interest	1.40
Ending CD balance 3/31/09	\$3655.52

Financial Report was accepted and approved

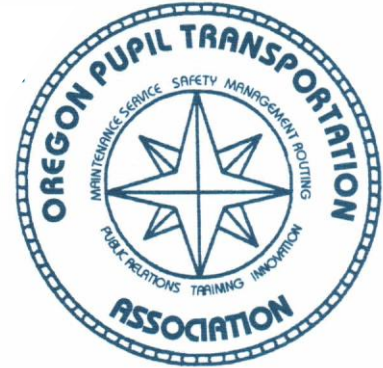
Committee Reports

August Workshop: Mary Conger reported for Bill Mattes

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The planning committee has been working on the class schedule for the workshop week and is continuing to look for a guest speaker. Contact Bill Mattes at Estacada SD-Transportation if you might have an idea for a guest speaker.

The committee is reconsidering the delay of the First Aid class fee increase because they anticipate the cost for the guest speaker to be less that would off set the fee increase. The committee is requiring that payments must be made prior to workshop or attendees can not attend unless they pay for themselves. A receipt will be issued to the driver for payment. The workshop is scheduled for August 11 – 14, 2009 at Oregon City HS.

Winter Workshop: Jean Frazey reported

Jean shared that the survey's turned in at the winter workshop were positive and the only suggestion would be to move it to a different week rather than the week before Spring break.

Education: Sandy Van Baggen handed out a list of classes in the region. The list is located on the website www.optaschoolbus.org. It is the hope that this list will assist District's in finding courses and networking with fellow operations.

Please contact Sandy V. at Portland Public SD with your classroom class schedules so we can utilize our resources within the region.

Membership: Kathy Houck reported

No additional changes to the current 54 member list.

Please note that the OPTA Newsletter uses the membership list for mailing so please make sure that you are up to date.

Poster Contest: Mary Conger reported that Carl, Salem-Keizer has received 23 posters for the entire state so far. Last year there were approximately 800 statewide.

The theme for the 2008-09 Poster contest is "Cross in view, It's the right thing to do." The deadline for the NW Chapter contest is April 17th, 2009. Look for ways to promote in your district.

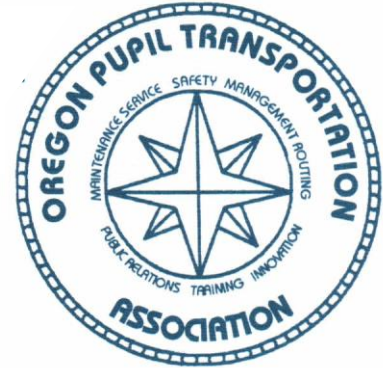
Sunshine: Nothing to report

Safety Exercise: Mary Conger reports

The 2009 NW Chapter Regional Safety Exercise will be Hillsboro HS in Hillsboro on May 16th, 2009. She needs judges, runners and support staff, it is requested that Trainers, Dispatchers, Mechanics and Drivers willing to volunteer please contact Mary C. at North Clackamas SD. It was pointed out that the

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event is a No Smoking event and smokers must leave school grounds. Please be aware school is located in a neighborhood so containers will be provided for smokers at designated smoking areas.

State Safety Exercise will be May 30th, 2009 in Redmond at the old Wal-Mart parking lot. Registration is located at www.optaschoolbus.org

State Board: Nothing to report

Summer Conference: Doug Fedderson reported

The conference is June 22 - June 25, 2009 in Eugene at the Valley Inn. Watch for more information at www.optaschoolbus.org

Nominations for Chapter Elections:

President-elect: Keith Wright, PPSD and Patricia Carner, BSD

Treasurer – Dawn Persall, NCSD

Secretary – Jean Frazey, BSD

Board Member- Jennifer Willis, NCSD

Nominations are still open for the May Meeting. Elections will be held at the May elections.

Old Business:

Moving State and Regional safety exercises closer to the National exercise. The timed events are the items not followed, Doug Fedderson has more information.

NWOPTA \$500 Grant Program– Nothing to report

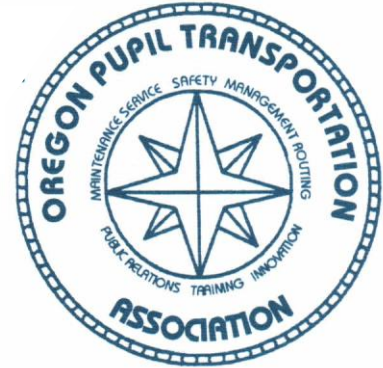
1 year-3 year- and 5 year goals for NWOPTA:

Patricia Carner, speaker for the Goals Committee presented a suggestion:

- By looking at other states PTA websites, it was felt that our website and assoc could enhance what the benefits of membership, and membership application could be offered on the website, present a purpose for the assoc listing goals.
- She presented a tri fold brochure to illustrate examples of things that could be used to promote OPTA.
 - o Robin Biden shared that state board is working on something similar and that the two committees should join forces.
 - o This brochure/flyer could be used to promote Oregon at the NAPT Conference coming in 2010 at the 2009 Conference.

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- o Due to the budget issues of most transportation operations OPTA could be a vital tool to school bus operations in the state by promoting networking and the sharing of information and resources among operations.

New Business:

Robin Biden - NAPT Conference – need to have a table at the 2009 Conference to give an over view of the area and promoting Oregon for the 2010 Conference.

Robin Biden – State is looking at making changes in the Budget funding for transportation.

Mary Conger – will be presenting in May her 2009-10 NWOPTA Budget.

Good of the Order

Debby Wright, BSD is looking for information from others on evaluating a rail grade crossing for school bus crossing safety. There was a discussion with what others do. Most go by case by case, some provides the information to drivers in handbook about approved crossings, and some suggested that contacting ODE for input.

Meeting adjourned 12:15 pm

Next Meeting: May 20, 2009, 11 am at Village Inn, 17070 SW 72 in Tigard. Take I-5 to exit 290. It is located across from the Bridgeport Plaza.